



**Nika
Ivanova**

Date of birth: 20/08/2004

Nationality: Estonian

Gender: Female

CONTACT



Pähklimäe 6 , 4/2/113
20608 Narva, Estonia



nikaivanova113@gmail.com



(+372) 58066161

WORK EXPERIENCE

17/10/2021 – CURRENT – Narva, Estonia

Voice over actress

private voice-over studio at Narva vocational school
I voice characters in cartoons.

05/09/2021 – 16/04/2022 – Narva, Estonia

Deputy Chairman of the Council

Narva Kreengholmi Gümnaasium

Made a schedule of holidays; spent holidays; monitored the implementation of the tasks of the student council; worked as a secretary; decorated the school.

21/11/2017 – 11/02/2019 – St.Petersburg/Narva, Estonia

Film & theater actress

Illusion

I played major and minor roles in the theater; led a children 's program on TV; learned how to set her voice correctly and work well in a team as a leader.

EDUCATION AND TRAINING

01/09/2010 – 06/06/2020 – Narva, Estonia

Student

Narva Language Lyceum

15/10/2016 – 16/03/2019 – Narva, Estonia

Student

Theater school

01/09/2020 – 16/04/2022 – Narva, Estonia

Student

Narva Kreengholmi Gümnasium

17/04/2022 – CURRENT – Narva, Estonia

Student

Narva school for adults

LANGUAGE SKILLS

MOTHER TONGUE(S): Russian

OTHER LANGUAGE(S):

English

Listening
B1

Reading
B1

**Spoken
production**
B1

**Spoken
interaction**
B1

Writing
B1

Estonian

Listening
A2

Reading
A2

**Spoken
production**
A2

**Spoken
interaction**
A2

Writing
A2

DIGITAL SKILLS

Microsoft Word / Microsoft Office / Microsoft Excel / WhatsApp / Word / Skype / Good listener and communicator / Responsibility / Internet user / Friendly / E-mail use / Active listening / Gmail / Youtube / Social Media / positive thinking / Good Communication / Teamwork / Motivated / Good time management / Team-work oriented / Ability to Work Under Pressure / Flexibility / Good at being proactive and efficient in high stress situations / Strategic Planning / Very good at systemizing my work / Excellent organizational planning and solving problems in short time / Google Docs / Excellent team player / Efficient multi-tasking / Creativity and problem solving / Self control / Respectfull / Highly adaptable / Quick Learner and adaptable to new exposures and experiences / Highly adaptable in fast-paced environments / Microsoft Powerpoint / Diplomatic / Results Oriented